

SECTION 4		PROGRAM INFORMATION		
<i>(Refer to VSA website for details of programs offered and starting dates in 2010)</i>				
PROGRAM NAME (indicate selection with an 'X')			INTAKE MONTH	
<input type="checkbox"/> AUR30405 Certificate III in Automotive Technology (Light Vehicle)				
<input type="checkbox"/> AUR40205 Certificate IV in Automotive Technology (Mechanical)				
<input type="checkbox"/> BSB51107 Diploma of Management				
<input type="checkbox"/> BSB60407 Advanced Diploma of Management				
<input type="checkbox"/> FDF30503 Certificate III in Food Processing – Retail Baking (Cake and Pastry)				
<input type="checkbox"/> FDF30603 Certificate III in Food Processing – Retail Baking (Bread)				
<input type="checkbox"/> HLT43507 Certificate IV in Optical Dispensing				
<input type="checkbox"/> HLT43707 Certificate IV in Optical Technology				
<input type="checkbox"/> WRH30106 Certificate III in Hairdressing				
<input type="checkbox"/> WRB40105 Certificate IV in Beauty Therapy				
<input type="checkbox"/> English Language Studies				
SECTION 5		QUALIFICATIONS AND WORK EXPERIENCE		
PREVIOUS STUDY DETAILS	Year of completion	Name of award	Name of institution	
WORK EXPERIENCE	Name and contact details of employer		Details of work experience relevant to your planned program of study	
	<i>Please attach details of all relevant work experience as a separate document.</i>			
SECTION 6		ENGLISH LANGUAGE PROFICIENCY		
ENGLISH SKILL	Is English your first language?			
	<input type="checkbox"/> Yes <input type="checkbox"/> No			
ENGLISH TEST SCORE	TEST NAME			
	TEST DATE			
	TEST REPORT FORM NUMBER			
	RESULT			
SECTION 7		FINANCIAL SUMMARY		
PLEASE LIST THE FUNDING SOURCES THAT WILL BE SUPPORTING YOUR STUDY IN AUSTRALIA. THESE SOURCES MUST COMPLY WITH SUBCLASS 572 VISA REQUIREMENTS (blood relatives only, i.e. Parents; Grandparents; Brothers/Sisters; OR Uncle/Aunt if they classify as Australian Citizens or Permanent Residents). <i>Note: attach required details as a separate document if insufficient room below</i>				
Name of sponsor	Relationship	Bank Loan Details	Overdraft Details	Fixed Deposits
SECTION 8		DOCUMENTARY EVIDENCE		
The following documents MUST be included when you submit your application.				
<input type="checkbox"/>	Certified copy of Academic Statement of results			
<input type="checkbox"/>	Certified copy of English Language Test Score (IELTS, TOEFL, TOEIC)			
<input type="checkbox"/>	Certified copy of your passport and current Australian visa (if applicable)			
<input type="checkbox"/>	Curriculum Vitae, including references and statement/s of duty for previous work experience			

SECTION 9	TERMS AND CONDITIONS OF ENROLMENT	
<p>I UNDERSTAND AND AGREE TO THE FOLLOWING:</p> <ul style="list-style-type: none"> – I authorise the Vocational Studies - Australia to obtain information concerning my academic record from any school, university or other institution attended by me – I state that I am not excluded, suspended or expelled from any tertiary institution – I consent to the collection, storage and disclosure of information concerning any acts of record falsification or other irregular acts in relation to my academic record – I acknowledge that Vocational Studies - Australia may vary or reverse any decision made on the basis of incorrect or incomplete information supplied by me – Vocational Studies - Australia reserves the right to discontinue or alter any program, course/subject, fee, admission requirement, staffing or other arrangement without prior notice and with 28 days advance notice to students – I acknowledge that information disclosed in this application will be made available to Australian Government and State agencies, under the ESOS Act 2000, ESOS Regulations 2001 and the National Code 2007 – I acknowledge that I am aware of, and agree to, the Vocational Studies - Australia service fee of AUD\$3000 which includes, VISA application fee, eVisa fee, aptitude test fee, airport pick up fee+, accommodation facilitation fee+ and is payable at the time of the first semester fee – I give Vocational Studies – Australia permission to check my visa status using the Department of Immigration and Citizenship’s (DIAC) VEVO system – I have been advised that Vocational Studies - Australia strongly discourages any additional payments made directly to the education agent by me other than the official Vocational Studies - Australia tuition fee, service fee and OSHC. Therefore any additional payments made by me are solely my responsibility (Vocational Studies - Australia does not take any responsibility in relation to any additional payment) 		
SECTION 10	REFUND CONDITIONS	
<p>REFUNDS WILL ONLY BE GIVEN IN ACCORDANCE WITH THE FOLLOWING CONDITIONS</p> <ul style="list-style-type: none"> – Where a student visa application is rejected prior to commencing a training program at Vocational Studies – Australia, the student is entitled to a full refund of tuition fees less an administration charge of 25% of the service fee – A student will be entitled to a full refund (less bank charges and courier charges) if they withdraw from their course prior to the issue of the student visa. Once a student visa has been granted the student will not be entitled to any refund of the first semester fees before departure from their home country or after their arrival in Australia. <p>Provider default In the unlikely event that Vocational Studies – Australia is unable to deliver the course in full, students are entitled to choose any of the following options:</p> <ul style="list-style-type: none"> – Cancel their enrolment and obtain a full refund of tuition fees they have paid up until the termination of the course. The refund will be paid within 2 weeks of the last day of scheduled classes – Transfer to another course offered by Vocational Studies – Australia <p>Payment of Refund</p> <ul style="list-style-type: none"> – The request for refund must be made in writing and payment will be processed within 28 days of receipt of written cancellation advice – The application for refund must be supported with a copy of the visa rejection letter issued by the Department of Immigration and Citizenship (DIAC) – Refunds will be remitted to country of origin in Australian Dollars – Refunds will be paid by Vocational Studies - Australia directly to the student who has received the placement with Vocational Studies Australia – The student must provide full account details (including SWIFT code, Account Name and Account Number). – Refunds are not transferable to another student or institution <p>Monies will not be refunded into any account name other than that of the student. Exceptional cases and individual circumstances beyond the control of the student which impact on their continuing studies should be discussed personally with the Director/Quality Manager about their refund. In these situations, each case will be judged on its own merit and Vocational Studies - Australia reserves the right to make the final decision.</p>		
SECTION 11	STUDENT DECLARATION	
<p>I have read, understood and agree to abide by Vocational Studies – Australia Terms and Conditions of Enrolment, including Refund Conditions</p>		
(Student Name)	(Student signature)	(Date)
(Parent/Guardian Name)	(Parent/Guardian signature)	(Date)
(Agent Name)	(Agent signature)	(Date)

SECTION 12	AGENCY DETAILS		
Agency Name			
Contact Person (PLEASE PRINT)			
Signature		Date:	
Agency Stamp			
SECTION 13	LODGING INSTRUCTIONS		
<p>In India, all applications, including all relevant documentation, are to be lodged with the Regional Manager as follows:</p> <p>North India</p> <ul style="list-style-type: none"> – Email to regionalmanagerNI@vocationalstudies-australia.com.au, OR – Courier: Regional Manager North India H-28, GF, DLF-SECTOR-10 FARIDABAD, 121006. Ph: +91 99100 30846 <p>South India</p> <ul style="list-style-type: none"> – Email to: regionalmanagerSI@vocationalstudies-australia.com.au – Courier: Regional Manager South India Charangattu, KK Road, Palluruthy Cochin 6, Kerala, India Ph: +91 9497 676932 			
SECTION 14	STUDENT ADMINISTRATION CENTRE		
<p>Vocational Studies – Australia 13/2120 Logan Road Upper Mt Gravatt 4122 Queensland Australia Email: admissions@vocationalstudies-australia.com.au Phone: + 61 7 3349 6551 Fax:+61 7 3420 4289 Mobile: +61 430 148 290</p>			